

# GREAT WILBRAHAM PARISH COUNCIL

## Parish Clerk – Mrs Natalie Mulvey

18 Orchard Road, Melbourn, Nr Royston, SG8 6HL

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## Parish Chairman – Mr Stephen Bartlett

14 High Street, Great Wilbraham, Cambridge, CB21 5JD

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## AGENDA

Notice of full meeting: Full Council

Venue: Wilbrahams' Memorial Hall

Date: Thursday 19<sup>th</sup> March 2020

Time: 7.30pm

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are invited to attend the meeting.

Mrs Natalie Mulvey – Clerk to Parish Council  
12<sup>th</sup> March 2020

Members: 5

Quorum: 3

**19-20/108 To receive and approve apologies for absence**

**19-20/109 Declarations of interest and dispensations**

- (a) To receive declarations of interest from councillors on items on the agenda
- (b) To receive written requests for dispensations for disclosable pecuniary interests
- (c) To grant any requests for dispensation as appropriate

**19-20/110 Open Forum for Public Participation (10mins)**

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

**19-20/111 To sign and approve minutes** – of the meeting held on 16<sup>th</sup> January 2020.

**19-20/112 Matters arising / Chairman's correspondence / Clerk's report** – For information only

**19-20/113 To discuss Parish Council vacancies and co-option**

**19-20/114 To discuss traffic calming / highways matters including speed awareness device and campaign**

**19-20/115 County & District Councillors report & questions**

- (a) District Councillors report
- (b) County Councillors report

**19-20/116 Planning and tree applications**

**(a) Planning applications**

- i) 20/00006/VCMW Wilbraham Chalk Pit, Mill Road, Great Wilbraham, Cambridge, CB21 4HH  
Cambridgeshire County Council  
First periodic review of mineral permissions S/01377/97/CM and S/01538/06/CM Informative :  
This application seeks to continue the extraction of chalk without compliance with the review of minerals permission reference

S/02267/12/CM Condition numbers: 15 requirement requiring submission of a restoration plan within 6 months of the date of the decision by 18.12.2013 to enable the restoration plan to be by 17 years from date of the decision notice of S/02267/12/CM that is by 18.06.2030.

- ii) 20/01085/HFUL 2 Butt Lane, Great Wilbraham Mr & Mrs A Devereux Second floor front extension to provide staircase headroom for additional accommodation and dormers to rear (Re-submission of S/1306/19/FL)

**(b) Planning applications – for information only**

- i) S/0561/18/COND8 Condition 8 -Traffic management plan
- ii) S/0561/18/COND7 The Carpenters Arms, 10 High Street, Great Wilbraham, CB21 5JD Condition 7 – Contamination
- iii) S/0561/18/COND6 Big Brown Dog Limited Condition 6 – Arboricultural Method Statement and Tree Protection Strategy
- iv) S/0561/18/COND5 Condition 5 – Foul Water Drainage
- v) S/0561/18/COND4 Condition 4 – Surface Water Drainage
- vi) S/2380/18/FL 4 Toft Way, Great Wilbraham, CB21 5JJ Mr George Gercke Non material amendment of planning application S/2380/18/FL (Windows style)

**(c) To discuss Purnus Pardus (Bird Cherry) 37 Frog End**

19-20/117

**Finance**

**Total funds as of 28th February:** £66,495.61 **This includes S106 funds:** £1,918.73  
**Current account balance:** £53,463.84 **Savings account:** £13,031.77

**(a) To review Parish Council calendar**

**(b) Minutes of Finance Committee Meeting 20<sup>th</sup> February – For information only**

**(c) To approve payments of:**

- |       |   |         |
|-------|---|---------|
| i)    | Wilbrahams' Memorial Hall – Rent                      | £45.00  |
| ii)   | Natalie Mulvey – Clerk Salary January                 | £285.90 |
| iii)  | Clerk Salary – Inland Revenue January & February      | £180.40 |
| iv)   | Natalie Mulvey – Clerk Salary February                | £435.70 |
| v)    | CGM Group – Invoice No. 223237 (31/07/19)             | £351.28 |
| vi)   | CGM Group – Invoice No. 223559 (22/08/19)             | £210.59 |
| vii)  | CGM Group – Invoice No. 223945 (31/08/19)             | £667.89 |
| viii) | CGM Group – Invoice No. 224724 (30/09/19)             | £351.28 |
| ix)   | CGM Group – Invoice No. 225431 (31/10/19)             | £56.30  |
| x)    | CGM Group – Invoice No. 225684 (14/11/19)             | £174.00 |
| xi)   | CGM Group – Invoice No. 226186 (30/11/19)             | £294.98 |
| xii)  | CAPALC – 1842 – CJ Councilor training                 | £75.00  |
| xiii) | Watchthedot 4262 - SSL 08/02/20-07/02/2021            | £20.00  |
| xiv)  | Swarco – 90014502 – Maintenance contract – 06/11/2020 | £381.60 |

xv)	CCC – Streetlights 01/10/2018 – 30/09/2019	£540.36
xvi)	PWLB Loan 9/50	£2364.76
xvii)	Scribe – Annual Software License – INV00967	£339.60
xviii)	CAPALC Affiliation Fee 01/04/2020 – 31/03/2021	£288.77
xix)	Eastern Tree Surgery – 9/19/9327	£117600
xx)	K J P Building & Maintenance 4/2/2020	£355.00
xxi)	Watchthedot 4262 - SSL 08/02/20-07/02/2021	£35.00
xxii)	Little Wilbraham & Six Mile Bottom Parish Council – 1/3 Warbler Receipts	£782.00
xxiii)	Wilbraham Warbler Competition-Climate Change Prizes	£105.00

**(d) To report payments received:**

i)	NS&I January interest 2020	£103.43
ii)	J & J Drake – Warbler receipt	£27.00
iii)	SCDC – Zero Carbon Grant	£1,000.00
iv)	Wheelie Fresh – Warbler receipt	£64.00
v)	Roth C S Ltd – Warbler receipt	£64.00

**(e) To receive funding and expenditure requests**

**(f) To review and approve GWPC Grants Awarding Policy & Application**

**(g) To review and approve GWPC risk strategy**

**(h) To review and approve Parish Cemetery rules, regulations and fees**

**(i) To discuss internal audit recommendations**

**19-20/119 Reports from working parties**

- (a) Memorial Hall – S Ramus**
- (b) Parish Cemetery - S Bartlett**
- (c) Community Cohesion & Well-being – S Bartlett**

**19-20/120 To discuss and agree agenda for the APM**

**19-20/121 Current actions outstanding**

**19-20/122 Matters for future consideration**

**19-20/123 Dates of next meetings**

23<sup>rd</sup> April (APM Annual Parish Meeting) and 21<sup>st</sup> May (Annual Parish Council Meeting)

**19-20/124 Agenda items for next meeting**

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.