

Great Wilbraham Parish Council

Minutes of the Meeting of Great Wilbraham Parish Council

Held Thursday 16th January 2020 7.30pm at the Wilbrahams' Memorial Hall

- Present:** Stephen Bartlett (Chair), Roddy Tippen and Sally Ramus
The Clerk, Natalie Mulvey and six members of the public were in attendance.
- 19-20/91 To receive and approve apologies for absence** – C Jackman and C Hanson had sent their apologies which were accepted.
- 19-20/92 Declarations of interest and dispensations**
- (a) To receive declarations of interest from councillors on items on the agenda – None
 - (b) To receive written requests for dispensations for disclosable pecuniary interests – None
 - (c) To grant any requests for dispensation as appropriate – None
- 19-20/93 To discuss planning issues with SCDC planners**
Meeting closed at 7.35pm
SCDC Planner M Sexton joined the meeting to explain planning policy including what was considered good design. A full discussion took place including the issue of density. M Sexton talked about the process planners take for each planning application. M Sexton explained the Neighbourhood Plan and what criteria could be set out in this document along with the benefits that the plan provides. M Sexton raised the Greater Cambridge Local Plan consultation, which closes 24th February 2020. All were encouraged to complete this online.
Meeting closed at 8.06pm
- 19-20/94 Open Forum for Public Participation (10mins)**
A resident asked what was happening with the verges and green spaces in the village. S Bartlett advised that this was discussed at the 2019 APM. The village were asked to decide if the village should be well manicured or wildflowers left to bloom and there were very differing views among residents. Several residents complained about the removal of a shrub at Frog End. S Bartlett explained the background to its removal and advised that the area would be improved.
- 19-20/95 To sign and approve minutes** – Minutes of the meeting held on 21st November 2020 were proposed by R Tippen, seconded by S Ramus and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman of the meeting.
- 19-20/96 Matters arising / Chairman's correspondence / Clerk's report** – For information only
The Clerk advised that she had been in contact with J Beadsmoore, representing the PCCC, regarding Operation London Bridge. The editors of the Warbler had advised that they were meeting to look at competition entries. G Cone and C Daunton had agreed to investigate the broken fence in Church Close.
- 19-20/97 To discuss Parish Council vacancies and co-option** – The clerk advised that there had been no responses to the advert placed in the Warbler. A resident at the meeting showed their interest and the clerk agreed to make contact.
- ACTION: CLERK
- 19-20/98 To discuss traffic calming / highways matters including speed awareness device and campaign** –
Meeting closed 8.32pm
M Smith presented information on the speeding device and results obtained from positions where it had been placed so far, and offered his support in making the LHI application. A resident queried what speed calming measures would be introduced following the information gained. S Bartlett confirmed that a proposal had been discussed with the highways team including various measures including speed pillows, especially approaching the school. It was also hoped to establish a 20 MPH zone close to the school. He reported that once the proposal was finalised it would be presented at the APM. S Ramus and members thanked M Smith for all his work on this project.
Meeting opened 8.43pm

19-20/99 County & District Councillors report & questions

- (a) District Councillors report - Cllr G Cone provided a full written report; a copy will be added to the Wilbrahams website. Cllr C Daunton provided a full written report; a copy will be added to the Wilbrahams website.
- (b) County Councillors report – J Williams encouraged everyone to take part in a public consultation early 2020 on proposals for a new Cambridge South railway station. S Bartlett highlighted information in the national press regarding SCDC investing £340m in property.

19-20/100 Planning and tree applications

(a) Planning applications

- i) S/4248/19/FL 29 Angle End, Great A'Court Conversion & repair of
Wilbraham, CB21 5JG existing outbuildings to form
studio & guest
accommodation

Members agreed to SUPPORT the application.

(b) Results of planning applications – for information only

- i) S/3494/19/LB 10 High Street, Great Mr Peter Partial demolition of the rear
Wilbraham, CB21 5JD Romaniuk extension and construction of a
new rear extension. Alterations
and refurbishment of the
existing public house.
Extension to the existing
carpark and new landscape
planting

- SCDC permission granted 20/12/19

- ii) S/3595/19/FL 10 High Street, Great Mr Peter Partial demolition of the rear
Wilbraham, CB21 5JD Romaniuk extension and construction of a
new rear extension. Alterations
and refurbishment of the
existing public house.
Extension to the existing
carpark and new landscape
planting

S Ramus reported that the footings for the new house beside the Carpenters Arms had been apparently placed incorrectly and were being investigated, along with certain conditions that had not been discharged.

- iii) S/3871/19/DC 10 High Street, Great Mr Peter Discharge of conditions 4
Wilbraham, CB21 5JD Romaniuk (Surface water drainage), 5
(foul water drainage), 6
(Arboricultural Method
statement and tree
protection), 7 (Contamination)
and 8 (Traffic Management
plan) pursuant to planning
permission S/0561/18/FL
- SCDC permission granted 20/12/19
- iv) S/3053/19/VC 32 High Street, Great Mr Lee Variation of condition 5
Wilbraham, CB21 5JD Northfield (Materials) pursuant to planning
permission S/2356/18/FL

- SCDC permission granted 14/11/19
- v) S/4436/19/NM 29 Frog End, Great Mr & Mrs Non material amendment of
Wilbraham, CB21 5JB Drake and planning permission
Gifford c/o S/0912/19/FL for Proposed
Agent detached 1 1/2 storey dwelling
and outbuilding (alternative
scheme to South Cambs District
Council extant permission
S/2644/16/FL)

- For information only

(c) Tree Applications (to undertake work on trees situated in a conservation area)

- i) S/2967/19/TC Great Wilbraham Memorial Hall Various
Memorial Hall, Angle Trustees
End, Cambridge, CB21
5JG

Members agreed a NO OBJECTION recommendation for the tree application.

- (d) To discuss land and trees at Angle End adjacent to 1 Bensteads End** – S Bartlett advised that he had spoken to the resident who had wanted to trim back some trees and the Parish Council had agreed that he could proceed as these were planted by a previous resident on CC verge.
- (e) To discuss Purnus Pardus (Bird Cherry) 37 Frog End** – The clerk advised that there was no progress on the ownership/responsibility of the tree. J Williams requested that the correspondence be forwarded to him and he would investigate.

19-20/101

Finance

Total funds as of 31st December: £69,876.43 **This includes S106 funds:** £1,918.73
Current account balance: £56,948.09 **Savings account:** £12,928.34

- (a) To review Parish Council calendar** – The clerk presented an updated calendar.
- (b) To review budget and set the precept for 2020-2021** – R Tippen talked members through the budget document as at 31st December. The figures included the £10,000 proposed to support the Local Highways Initiative application. This had resulted in the budget predicting a £10,646 deficit at the end of 2020-2021. Members agreed that this was acceptable and would be covered by existing reserves.

It was proposed by R Tippen, seconded by S Bartlett and unanimously RESOLVED that the precept be set at £28,750 for 2020-2021.

ACTION: CLERK

(c) To approve payments of:

i)	Wilbrahams' Memorial Hall – Grant application	£200.00
ii)	Natalie Mulvey – Clerk Salary November	£285.90
iii)	Clerk Salary – Inland Revenue November & December	£572.00
iv)	Natalie Mulvey – Clerk Salary December	£286.10
v)	CGM Group – Invoice No. 223237 (31/07/19)	£351.28
vi)	CGM Group – Invoice No. 223559 (22/08/19)	£210.59
vii)	CGM Group – Invoice No. 223945 (31/08/19)	£667.89
viii)	CGM Group – Invoice No. 224724 (30/09/19)	£351.28
ix)	CGM Group – Invoice No. 225431 (31/10/19)	£56.30
x)	CGM Group – Invoice No. 225684 (14/11/19)	£174.00
xi)	CGM Group – Invoice No. 226186 (30/11/19)	£294.98
xii)	CAPALC Cemetery Training Course ICCM – 1710	£120.00
xiii)	Watchthedot 4162- Maintenance 05/12/19-04/12/2020	£350.00
xiv)	Burwell Print 17253	£382.58

xv)	Unity Bank Charges (Dec, Nov & Oct)	£18.00
xvi)	Cambridgeshire ACRE – 2020 Membership	£57.00

It was proposed by R Tippen, seconded by S Ramus and it was unanimously RESOLVED that, except for the CGM invoices, to approve the payments as listed.

ACTION: CLERK

(d) To report payments received:

i)	Beaumont's Butchers – Warbler receipt	£43.00
ii)	Total Turfcare – Warbler receipt	£43.00
iii)	Fran & Clive Ellis – Allotment receipt	£11.00
iv)	White Brothers – Land rent receipt	£763.47
v)	M Evans – Warbler receipt	£16.00
vi)	Burton James – Warbler receipt	£27.00
vii)	Colour Fence – Warbler receipt	£43.00
viii)	Bottisham Village – Warbler receipt	£43.00
ix)	I Barham – Allotment rent	£11.00

(e) To receive funding and expenditure requests – None

(f) To discuss tree work in the village – Members agreed that no decisions could be made until tree ownership has been established.

(g) To discuss streetlight energy quotations – The clerk had obtained two quotations for the streetlights. Members agreed to discuss and select the new provider at the next Finance meeting.

19-20/102 Reports from working parties

(a) Memorial Hall – S Ramus advised that the tree work applied for had been approved and would take place on 31st January. The Community Christmas party had been a success; however, the Carol singing had not been supported as much as had been hoped.

(b) Parish Cemetery - S Bartlett confirmed that the second memorial had been erected.

(c) Community Cohesion & Well-being – S Bartlett reported that Well-brahams, along with the Memorial Hall and other interested parties, are planning to start a gardening group to get people to maintain proposed new planting around the village. A meeting will be held on 10th February to discuss further.

19-20/103 To discuss agenda for the APM – Members discussed possible agenda items for the APM. All agreed it would be a good opportunity to report on the speed awareness campaign and the LHI proposal. Members were asked to send suggestions to the Clerk. The agenda will be agreed at the March meeting.

19-20/104 Current actions outstanding – None

19-20/105 Matters for future consideration - None

19-20/106 Dates of next meetings

19th March 2020, 23rd April (APM Annual Parish Meeting) and 21st May (Annual Parish Council Meeting)

19-20/107 Agenda items for next meeting

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

There being no further business the meeting closed at 10.05pm.