



GREAT WILBRAHAM PARISH COUNCIL
Chairman: Dr Hilary Burton. Clerk: Mrs Sam Chambers-Turner
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Great Wilbraham Parish Council will be held at Wilbrahams' Memorial Hall on **Tuesday 13th May 2025 at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following:
Members of the public and press are invited to attend.

Sam Chambers-Turner
Clerk to the Parish Council
8th May 2025

AGENDA FOR MEETING 30

- 464 To Elect a Chairman and sign Acceptance of Office.**
Proposal: Chairman to sign Acceptance of Office
- 465 To Elect Vice- Chairmen and sign Acceptance of Office**
- 466 Vice-Chairmen to Sign Acceptance of Office**
Proposal: Vice-Chairmen to sign Acceptance of Office
- 467 Apologies for Absence**
(LGA 1972 s85(1))
- 468 Members Declaration of Interest for Items on the Agenda and Requests for Dispensation (Localism Act 2011 s31 s33)**
- 469 Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 470 To Approve Minutes of Previous Meeting**
Proposal: To Approve the minutes of Meeting 29 held on 11th March 2025.
- 471 District and County Reports**
 - a. To receive an introduction of the newly elected County Councillor
 - b. District Councillor Reports
- 472 Matters Arising/Chairman, Councillors and Clerk Reports including correspondence received (for information only)**
- 473 Finances Including Approval of Payment of Outstanding Accounts**
 - a. **Proposal: To Approve Bank Reconciliations for March and April 2025.**
 - b. To note receipts

c. To note the closure of financial year end 24/25.

d. **Proposal: To Approve Payment of May 2025 Accounts as per to pay account.**

474 Co-option

Proposal: To review and co-opt candidates to the Council.

475 Planning Matters

Planning Applications

As per separate list.

476 Request from Wellbraham's

To receive a request from the Wellbraham's group about signage for the Community Orchard.

477 Cemetery

- To arrange a Cemetery working group meeting.

478 Highways, Transport and Cycling

- To receive an update from the Highways, Transport and Cycling group.

479 Environment and Biodiversity

- To discuss potential bench maintenance.
- **Proposal: To set a date for village inspection**
- Update on tree maintenance and grass cutting.

480 Community Matters

- To receive feedback from the Annual Parish Meeting.
- To discuss village shop.

481 Council Administration

- **Proposal: To adopt the standing orders, financial regulations and model publication scheme.**
- **Proposal: To reassign working group membership.**
- **Proposal: To set a date for the review and approval of the Annual Governance and Accountability Return.**
- To discuss the draft of the new website and arrange a date for review by Great Wilbraham members of the website working group.

482 Agenda Item for the Next Meeting

Any business and payments, to be considered at Parish Council meetings must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

483 Date of Next Meeting

7.30pm on 8th July 2025, Annual Meeting of the Parish Council at Wilbraham's Memorial Hall.