

## **MINUTES OF GREAT WILBRAHAM PARISH COUNCIL**

### **MEETING NUMBER 36**

**Held at Wilbraham's Memorial Hall on 27<sup>th</sup> January 2026.**

**Present:** Councillor Hilary Burton; Councillor Rob White; Councillor Christine Page; Councillor Linda Maurice.

In attendance: District Councillor Graham Cone (from Item 551), District Councillor John Williams, County Councillor Matthew Morgan.

Members of the public: 4

**Members: 7 2 vacancies) Quorum 3**

**Meeting opened at 7.30 pm**

#### **547 APOLOGIES FOR ABSENCE**

Clerk Mrs Sam Chambers-Turner, Councillor Andy Martin

#### **548 MEMBERS' DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION**

None.

#### **549 OPEN FORUM FOR PUBLIC PARTICIPATION**

The Chairman and Treasurer of Great Wilbraham Common raised the issue of Great Wilbraham Common. They were concerned about how the rightholders could ensure continuity for the management of the SSSI, and they asked that this should be included as a formal agenda item in the forthcoming PC meeting. It was agreed that this should be added after their next AGM, scheduled for March. This item is to be added to the next agenda for the PC meeting on 24<sup>th</sup> March 2026. The Common Rights holders were asked to provide a report from the AGM in preparation for the discussion.

#### **550 TO APPROVE MINUTES OF PREVIOUS MEETING**

**It was proposed by Councillor White seconded by Councillor Burton and resolved that the minutes of Meeting 34 held on 24<sup>th</sup> November 2025 be signed as a true record.**

#### **551 DISTRICT AND COUNTY REPORTS**

Councillors Williams, Hofman, & Cone provided reports that were circulated to the Council in advance of the meeting. Councillor Williams provided further information about the Cambridge Growth Company. Councillor Morgan updated the Council on progress with development of Active Travel routes and informed the Council of expected closures of Station Road at Fulbourn due to resurfacing of the footpath. Dates will be forwarded to the Clerk when available. Copies of the reports are available from the website or upon request from the Clerk. Further to his report Councillor

Williams informed the Council about the establishment of the Cambridge Growth Company which was established by government in 2024 to address barriers to growth and help unlock Greater Cambridge's full potential. It is expected that large numbers of homes and major infrastructure developments will be proposed in South Cambs. Two meetings will be held shortly: 1) the Scrutiny Committee 29 January 2025 and 2) A meeting for parish councillors on Wednesday 4<sup>th</sup> February at 6 pm.

#### 552 MATTERS ARISING/CHAIRMAN, COUNCILLORS AND CLERK REPORTS

- Correspondence has been received about a Seminar on Flood Preparedness. Councillor White agreed to attend if possible.
- Alan Cody from Little Wilbraham Mary Layton Alms house Charity has approached GWPC about forthcoming 125<sup>th</sup> Anniversary events. The PC offered to be involved with this.

#### 553 FINANCES INCLUDING APPROVAL OF OUTSTANDING ACCOUNTS

- It was proposed by Councillor Burton, seconded by Councillor Maurice and resolved that the bank reconciliations for November and December 2025 be approved.**
- Receipts**

Warbler receipt:	£100.00
Interest:	£600.08
- It was proposed by Councillor Burton, seconded by Councillor White and resolved that the outstanding accounts for November 2025 be approved.**  
**Action:** Clerk to set up payments for authorisation.

#### Incorrect no. PLANNING MATTERS

##### *Planning Applications*

A - Cherry - Complete fell of cherry tree in rear garden due to poor placement, blocking out light  
B - Silver Birch - Complete fell of silver birch in rear garden which is dead  
C - Unknown - Complete fell of unknown species of tree in rear garden which is dead

Planning Application

56 Angle End Great Wilbraham Cambridgeshire CB21 5JG

Ref. No: 26/0020/TTCA | Received: Mon 05 Jan 2026 | Validated: Wed 14 Jan 2026 | Status: Pending Consideration

The Parish Council had no comments.

 Consultee comment

**T 1 - London Plane - Reduce the extended Southern lateral branch by 4m. Reason. To reduce the risk of failure and bring it back in to shape with the remaining crown.**

Planning Application

Wilbraham Temple 18 Temple End Great Wilbraham Cambridgeshire CB21 5JF

Ref. No: 26/0057/TTPO | Received: Tue 20 Jan 2026 | Validated: Tue 20 Jan 2026 | Status:

The Parish Council had no comments

#### 554 HIGHWAYS, TRANSPORT & CYCLING

Councillor Page updated the PC. The LHI application for five MVAS posts was submitted in January. The PC offer to contribute up to £2,000 was confirmed. PC and members of the TWG and members of the public met Julie Clark from Speedwatch. The PC now has the necessary equipment to start this programme in the week beginning 23 February. A small amount of equipment (table, chairs and a storage box) will be purchased from the Highways budget to enable this.

#### 555 ENVIRONMENT AND BIODIVERSITY

Councillor White provided a report from the Environment and Biodiversity Working Group. On 10 January Parish Councillors and more than 20 members of WEG planted, staked and protected 900 hedging plants to provide a boundary on our newly acquired site up Butt Lane (this site is owned by the PC but had been let to tenants).

Phase 2 of the development of this site would require installation of deer fencing, construction of a rainwater collection facility and further trees to provide small copses in the centre of the ground. Councillor White is preparing a grant application to Wadlow Wind Farm and WEG is applying for further funds to the Community Chest. It was proposed by Councillor White and seconded by Councillor Page that the PC should provide up to £1000 from earmarked funds to support these applications.

Three quotations had been provided for the annual maintenance of trees for which the PC was responsible. **It was proposed by Councillor White, seconded by Councillor Page and agreed that the lowest quote of £475.00 from SP landscapes should be accepted pending clarification of the inclusion** and/or addition of the cost of online submission for planning permission (£50). Action: Councillor White to inform the Clerk.

#### 556 COMMUNITY MATTERS

The Parish Council looked at proposals by Well-brahams for signage in the Parish Cemetery and Orchard (one sign on the fence by the gate and a further lectern with information at the begiPagenning of the orchard). The Clerk has received an updated quotation from CreateSigns of £980 plus VAT. **It was proposed by Councillor Burton and Seconded by Councillor Page and agreed that this quotation should be accepted subject to agreement by the Parish Council on the wording and design of the noticeboard.**

#### 557 COUNCIL ADMINISTRATION

**Local Plan response:** The Parish Council discussed the draft response to the Local Plan. This had been prepared by Councillor Burton and resident StJohn Starkie after a discussion with all Council members. The main points were that:

- Great Wilbraham and other small villages were disadvantaged in the Local Plan which focused all **development and infrastructure** in larger villages and centres.
- A small number of new homes (eg 50) should be allowed to improve the viability of the village
- Great Wilbraham Parish Council should offer to work with Little Wilbraham and Six Mile Bottom Parish Council to develop a plan for sustainability for the three villages.

**It was agreed that the response would be submitted by Councillor Burton by the deadline of 30 January, and the Clerk should be asked to put the copy of our response on the website.**

**Website:** The Clerk continues to work on the new PC website, in particular looking at ways that residents can receive notifications.

**558 A motion was passed to exclude individuals other the Parish Councillors for discussion of confidential business.**

**559 Staffing Matters**

The Parish Council received a report from Councillors Burton and Page that a satisfactory Performance Review was undertaken with the Clerk, Sam Chambers-Turner on 3 December 2025.

**Following the review, it was proposed by Councillor Burton, seconded by Councillor Page and agreed that Mrs Chambers-Turner should be moved from her current position on the Local Government Pay Agreement Scale, between SCP 16 and 17, to SCP 22 £16.93 per hour. This represents parity with the other smaller councils where she is Clerk.**

**560 AGENDA FOR THE NEXT MEETING**

*Items for inclusion on next month's agenda to be sent to the Clerk 7 days before the meeting.*

**561 DATE OF NEXT MEETING**

24th March 2026, 7.30 pm Full Council at Wilbraham's Memorial Hall.

**Meeting closed 9.45 pm.**